2019 - ANNUAL RECORDS SOLICITATION FORM SHAREHOLDERS, DIRECTORS AND OFFICERS

(Michigan Corporations)

IMPORTANT! FOLEOV		LY WHEN COMPLETING THI	S FORM PLEASE PRINT.
Key Code	Notice Date	Corporation Number	
	2019-04-05		
Business Address			
			Please Respond By
			April 30, 2019
On July 5, 2016, Michigan Council For	Corporations, a private company, pro	epared and provided, for a fee, your 2016	corporate consent records in lieu of annual
meeting minutes in accordance with the MICHIGAN COMPILED LAWS 8 450			nnual or special meeting of shareholders may
be taken without a meeting, without price	or notice, and without a vote, if befor	re or after the action all the shareholders	entitled to vote consent in writing."
authorization voted at a meeting of the	board or a committee of the board, m	e articles of incorporation or bylaws, accuracy be taken without a meeting if, before	tion required or permitted to be taken under or after the action, all members of the board
then in office or of the committee conse Corporate consent records may also be p	-	agents, MICHIGAN COUNCIL FOR CO	ORPORATIONS IS NOT A GOVERNMENT
AGENCY AND DOES NOT HAVE OR MICHIGAN ANNUAL REPORT FILIT	CONTRACT WITH ANY GOVERN	NMENT AGENCY TO PROVIDE THIS:	SERVICE. THIS DOES NOT FULFILL THE
Please complete this Annual Records Se	olicitation Form. Your information w	vill be kept confidential and will not be c	lisclosed to third parties. Mail the completed
form with your payment for \$150.00 p services@councilforcorps.com or call u		orporations in the enclosed envelope. I	f you have any questions, please email us a
Step 1. SHAREHOLDERS	(Please make any necessary	changes below. Additional fields a	vailable on reverse.)
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Step 2. CORPORATE DIR	LECTORS (Please make any i	necessary changes below Addition	nal fields available on reverse y
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		W 7 7 10 30 W	
Step 3. CORPORATE OF	FICERS (Please make any ne	cessary changes below Additiona	fields available on reverse.)
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		ry changes below, Additional fields	
Contact Name	Contact	Email	Contact Phone
Step 5. Check appropriate p	ayment method & fill out subite	MS Control of the second of th	Arriconnected States of the States of the second
CHECK ENCLOSED		CREDIT CARD (VISA & MAS	TERCARD ONLY)
FOR \$150	Ente	r Credit Card Number:	
Please make your check payal Michigan Council For Corporation	ons		
5859 West Saginaw Highway #3 Lansing, MI 48917-2460	43 Ente	r Expiration Date of Credit Card:	
1-888-408-0886			
Sten 6. SIGNATURE 1 cert	ify that l'have read this doctime	ent, undérstand its contents, and au	thorize the charges. The parties
fürtla	ər mutually agree to waive claim	is against the other for any damage	es, including consequential damages,
Signature		Date	
Carl 7% Did at 1	months of the grant with the state of the st	he enclosed return envelope:	

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for office use only

ND: 2019-04-05 KC:

INSTRUCTIONS FOR COMPLETING THE ANNUAL RECORDS SOLICITATION FORM (Michigan Corporations)

Review the accuracy of the preprinted corporate name and address and make any changes necessary. **PLEASE PRINT CLEARLY.**

Step 1	Verify the name of each stockholder. You must account for 100% of the outstanding shares. Any changes may be indicated on reverse of the form.
Step 2	Verify the name of all members of the Board of Directors. Members of the Board of Directors must be at least 18 years of age. Any changes may be indicated on reverse of the form.
Step 3	Verify the title of an officer and the name of the officer. You must have at least one officer. Typical officers are Chief Executive Officer (CEO), President, Vice President, Secretary, Assistant Secretary, Chief Financial Officer (CFO), Treasurer, Chief Operations Officer (COO). In addition, list any other corporate officers. Any changes may be indicated on reverse of
Step 4	the form. Verify the name, email address and phone number of the person to contact if we have any
Step 5	questions. Any changes may be indicated on reverse of the form. Provide a valid payment method.
Step 6	Sign the form to verify the validity of information provided and authorize your payment.
Step 7	Return the entire completed form with payment.

Submit the Annual Records Solicitation Form together with the payment for preparation of documents to satisfy the annual corporate records for your corporation. Submit a check for \$150.00 payable to Michigan Council for Corporations and mail to:

MICHIGAN COUNCIL FOR CORPORATIONS
5859 West Saginaw Highway #343

Lansing, MI 48917-2460 (888) 408-0886

Completed documents will be mailed to you within four weeks. Have each shareholder and director sign the documents where indicated and keep them as permanent records.

Maintaining records is important to the existence of all corporations. Of particular importance are records of shareholders and director actions. You can engage an attorney to prepare the documents, prepare them yourself, use some other service company or use our service.

Please note: The preparation of annual corporate records does not satisfy the requirement to file the annual report set forth in the Michigan Compiled Laws § 450.1911. The annual report and instructions may be found online.